1. **PURPOSE**

The purpose of this policy is to establish XYZ Police Department’s guidelines and limitations on the use of Artificial Intelligence (AI), specifically text based artificial intelligence systems including, but not limited to ChatGPT, Gemini or Grok, by department members for official work product within the Department. This policy aims to ensure accountability, privacy, and security of sensitive information while maintaining the integrity of law enforcement operations.

1. **POLICY**

Law enforcement investigations are fact specific investigations. As such, generalities, such as those generated through text-based artificial intelligence systems are not sufficient for investigative purposes. Accordingly, personnel of the XYZ Police Department shall originally author their case reports, arrest warrants, search warrants, and associated narrative sections of department forms and are prohibited from using ChatGPT, Gemini, Grok, or other text based artificial intelligence systems for these law enforcement drafting functions. This does not prohibit the use of artificial intelligence technologies from research and investigative functions.

1. **DEFINITIONS**

Artificial Intelligence: Generally, artificial intelligence (AI) is the ability of a computer or robot controlled by a computer to do tasks that are usually done by humans because they require human intelligence and discernment. (*Britannica.com*)

Gemini: Chat based Artificial Intelligence from Google.

ChatGPT: Chat Generative Pre-trained Transformer is a dialog based chatbot developed by OpenAI and launched on November 30, 2022. ChatGPT chatbot is capable of understanding natural human language and generating written text. ChatGPT enables users to refine and steer a conversation towards a desired length, format, style, level of detail, and language. Successive prompts and replies, known as prompt engineering, are considered at each conversation stage as a context.

Grok: Chat based artificial intelligence using the large language model (LLM) from X (formerly Twitter).

1. **PROCEDURES**
2. Artificial Intelligence for Official Purposes - Generally
   1. Members of this Department must be the original authors of their case reports, warrants (search and arrest) and the narrative portions of their investigative reports and forms.
   2. Artificial Intelligence can be beneficial for law enforcement investigations, however, while there are benefits and usages, this policy is directed towards the use of text-based artificial intelligence systems in day-to-day operations specifically report writing, and the drafting of arrest and search warrants, and the narrative portion of departmental forms.
3. Prohibitions of Use for Official Purposes
   1. Police officers are strictly prohibited from using ChatGPT, Grok, Gemini, or other text based artifical intelligence systems, for official police work, including but not limited to generating official reports, search warrants, arrest warrants and narrative sections on departmental forms.
4. Personal Usage
   1. Officers are permitted to use ChatGPT, Gemini, Grok or other text based artificial intelligence for personal use. However, members of this department are prohibited from entering case sensitive information or personally identifying information from departmental investigations into these systems for any reason.
5. Confidentiality and Privacy
   1. Law enforcement investigations involve the use of confidential and private information.
   2. ChatGPT, Gemini and Grok do not currently have confidentiality limitions sufficient for law enforcement investigation and privacy purposes.
   3. Officers must not disclose sensitive or confidential information related to police operations, investigations, or individuals in any communications with ChatGPT, Gemini, Grok or other text-based artificial intelligence system. Additionally, officers should be aware that interactions with these text-based artificial intelligence systems, even in personal capacity, are not completely private, and exercising discretion is crucial.
6. Exceptions
   1. Exceptions to this policy may be granted by the Chief of Police on a case-by-case basis. Such exceptions must be documented.
   2. This policy does not prevent the use of artificial intelligence in other investigatory matters not related to the drafting of case reports, search warrants, arrest warrants or the narrative portion of departmental forms.
7. Supervisory Responsibilities
   1. It is the responsibility of all supervisors to enforce this policy. Supervisors shall review reports, forms, search warrants and arrest warrants of the officers/members under their command and shall inquire, when necessary, whether such work product was originally authored by the officer/member. All Department members are encouraged to report any violations of this policy to their supervisors or the Internal Affairs Division.
8. Training and Awareness
   1. The XYZ Police Department will provide awareness training on the use of Artificial Intelligence to educate officers about the limitations and risks associated with using ChaptGPT, Gemini, Grok, or other text-based artificial intelligence systems. As part of the training, Department personnel will be advised of the consequences of violating this policy.